

Date: October 17th, 2023

Time: 7:30 - 8:30 pm

Location: Fort McMurray Christian School

Present: Aleksandra (Online), Mary (Online), Christine, Geoff, Elizabeth, Tunde, Colleen, Melissa (7:40pm), Alanna (Online)

Regrets:

Chair: Tunde Oladipo

Vice-Chair: Elizabeth Benner

Secretary: Colleen Dorchak

1. **Opening Prayer** - Tunde
2. **Welcome and Call to Order** - Tunde 7:36pm
3. **Review and Approval of [Minutes from September 19th, 2023](#)**
 - [Motion to approve the minutes by Elizabeth](#)
 - [Seconded by Christine](#)
 - [Result: Passed](#)
4. **Actions from Previous Meeting:**
 - a. [Tunde will reach out to Colleen to work on the year end report.](#)
 - Not complete yet, components are all there just needs to be put into the template and put all together.
 - [Tunde/Colleen will finalize last year's report.](#)
 - b. [Geoff will share the 2023-24 Project Ideas sheet to new council members.](#)
 - Elizabeth has an idea about revamping the sensory room every once in a while.
 - Geoff - we have a good budget for the music room (20-30k for a music room) Katie Williams is doing inventory. Planning to move the plumbing in the room and change the layout.
 - Reviewed other things on the list.
 - c. [All Members may look at the project sheet and add ideas to it.](#) Done
 - d. [Secretary will send out the list of workshops to new council members.](#) Done
 - e. [All Members will review the ASCA list of workshops and come to the next meeting with some options. Also may reply to the email so this discussion could also take place via email.](#) Done

5. Elections of Executive

[Motion to dissolve current Council executive by Melissa Walker](#)

[Seconded by Tunde](#)

[Result: Passed](#)

- a. Conversations about the Chair role
 - Reviewed Tunde's summary of hours per month. (see table)

Hours	Job
0.5	Create Agenda for monthly meetings
0.5	Meet with principal once a month

0.25	Prepare year end report to submit to FMPD Board June 15th.
2	Council Meetings (Additional 0.5 monthly average for any seminars and other learning)
1	5 - 7 Networks Committee Meetings per year
4.25	Total Monthly Hours

Questions:

- What happens at the network meetings?
 - You get information from the division as well as give feedback on questions they ask.
- Mary puts her name forward to be Chair
[Motion for Mary Murley to be Chair by Melissa Walker](#)
[Secoded by Tunde](#)
[Result: Passed](#)

b. Vice-Chair

- Role - assists the Chair, and being a voice connecting with people. Also supports the chair.
- Elizabeth says she would be willing to remain as Vice-Chair, but also likes the idea of Volunteer coordinator, would like to also be involved in that.
[Motion for Elizabeth to be Vice-Chair by Christine](#)
[Secoded by Geoff](#)
[Result: Passed](#)

c. Secretary

- Role: is about 1-1.5 hours per week plus 1-1.5 hours per month in the meeting. Main job is keeping the minutes and sending them out.
- Colleen states that she wants to step back from taking on too much to be sure that she can continue to help at the school for a long time, but will continue in the role if no one else is willing.
[Motion for Colleen to be Secretary by Tunde](#)
[Secoded by Christine](#)
[Result: Passed](#)

d. Networks rep, Media Person, Volunteer Coordinator.

Networks rep - involves going to network meetings with Chair, one every 2 months. Also a joint network meetings with the Principal and anyone who is able to. Mostly getting information, but some receiving information. Get a lot of the bigger picture from the meetings.

Volunteer Coordinator - creating signup genius', or bringing people together, letting people know there is an opportunity to Volunteer.

Alanna is willing to help out where able, Christine is willing to be Network rep.

[Motion for Alanna to be Volunteer Coordinator by Christine](#)
[Secoded by Melissa](#)

Result: Passed

Motion for [Christine](#) to be Network Rep by Melissa

Seconded by Colleen

Result: Passed

Media Person - involves posting things to social media, about things happening at the school or things that the society is doing.

Colleen is willing to do some of the Media Role until someone is willing to take that on.

6. Presentation of School Council Report (from previous year)

Reviewed the highlights of the school council report. No additions to be made.

7. Principal Report

- 282 students, hot lunch starts next month.
- Survey went out for highschool, so far 45 responses so far, saying yes. Lots of positive comments. Have been talking to Annalee(superintendent) about it.
- All staff is going to PCCE conference Thursday and Friday. Make sure people know there is no school Thursday.
- Rotating day 1,2,3 etc schedule could be for next year to help balance things like gym.

[Geoff](#) will send out the list of potential working meetings again so everyone can keep it in mind.

- a. **Jurisdiction's Annual Education Plan - tabled**
- b. **School's Annual Education Plan - tabled**

8. School Council ASCA Workshops Discussion

Did two last year, both were on how school councils are run and how they work. Would some of the new people be interested in going to an introduction? We talked last year about making it a requirement as it is very helpful information.

Mary, Melissa and Alanna are interested in going to an introductory one.

[Mary and Geoff](#) will sort out a date that works for them. We will talk about a second workshop in 2024.

9. Review Plans for Next meeting (November 21st - Working Meeting)

Talked about the ideas on the list. Numbered them according to preference and availability. Decision will be made via email a week prior to the meeting so that it can be told to parents if anyone would like to join.

1. Busy Bee's
2. Music room help (if available)
3. Decorate for Christmas.

10. Call to Adjourn

Motion to Adjourn by [Tunde](#)

Seconded by [Geoff](#)
Result: Passed

Tabled Until Next Meeting

- a. **Jurisdiction's Annual Education Plan**
- b. **School's Annual Education Plan**